



CUSTOMER
Eco Australia
100 Furniss Road
6065 Landsdale
Australia

JOB #27291		JOB REPORT	
JOB TYPE	Internal Audits	TECHNICIAN	Eco Inspections
SCHEDULED	01/07/2019 - 10:58 AM	JOB COMPLETED	01/07/2019 - 03:00 PM
SCHEDULED DURATION	01h00	COMPLETED DURATION	00h03

DESCRIPTION

Audit

Accounts Audit

DOC NO: 8.2.2.1

ARE THE ACCOUNTS RECIEVABLES UP TO DATE?	Yes	IF NO, WHAT IS THE REASON?	Looking at moving this to an automatic online version
IF NO, WHAT IS THE REASON?	-	ARE THE BANK ACCOUNTS BEING BALANCED ON A DAILY BASIS?	Yes
ARE THE ACCOUNTS PAYABLES UP TO DATE?	Yes	IS A MONTHLY FINANCIAL MANAGEMENT REPORT BEING PREPARED ON A MONTHLY BASIS?	Yes
IS THE PAYROLL UP TO DATE?	Yes	IS ALL FINANCIAL DATA BEING BACKED UP REGULARLY?	No
IS THE GENERAL LEDGER UP TO DATE?	Yes	DID ANY OF THE PROCESSES ABOVE REQUIRE A CPAR TO BE CREATED?	No
IS THE MONTHLY PROFIT & LOSS REPORTING UP TO DATE?	No	DID YOU IDENTIFY ANY RISKS OR OPPORTUNITIES (PDCA)?	

SIGNATURES

E'Co Australia Pty Ltd (Eco Inspections)
Z.Turner